**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

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| **WHAT - Activity Information** | | |
| Activity/event/camp: Camp 4 Elements | | Today’s date: 3/11/2024 |
| Unit(s): NL Guide, Pathfinder and Ranger Units | | |
| Responsible Guider: Melanie Moores | | Cost (including GST/HST): 258.75 |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)  Come brave the four elements of water, fire, earth and air at Camp 4 Elements. Members will experience water activities, meet Guiding friends from across the province and enjoy sleeping in tents. Many fun and educational activities are being planned. | | |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)  Youth will enjoy the first Provincal Camp since 2018 at Camp 4 Elements. Youth will gain camping experience, enjoy meeting new people and exploring new places. | | |
| **WHEN** | | |
| Start date & time: 8/8/2024 at 3:00 | End date & time: 8/12/2024 at 10:00 | |
| **WHERE** | | |
| Location/facility name: Emmanuel Convention Centre | | Contact number: 709-535-8756 |
| Address: Route 430 Lewisporte NL A0G 3A0  Street Address City/Town Prov Postal Code | | |
| Brief description of facility/site: Emmanuel Convention Centre offers a large facility with many amenities including a cafeteria, baskeball court, softball field, campsites and fire pits. | | |
| For overnights, type of accommodation: | Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | |
| **WHO** | | |
| Number of children/youth expected: 150 | | |
| Minimum supervision ratios will be: 1 : 6  Supervisors : Girls  Mandatory minimum supervision ratios can be found in Safe Guide. | | |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  Youth will be divded into Patrols for the duration of camp. While completing activities, youth will stay with their patrol. Extra Guiders will be at camp leading activities. | | |

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| HOW – Transportation Information | | | |
| Parent/guardian will provide transportation to and from activity:  Yes  No | | | |
| Arrangements for transportation: Busing will be provided by camp with departures from both the East and West Coast. More details will be provided prior to camp. | | | |
| Departure time and location: Information will be provided prior to camp. | | | |
| Return time and location: Information will be provided prior to camp. | | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | |
| Specific activities will include:  (Guiders – please list the different activities the girls will be doing) | | Girls will require the following:  (Guiders – please attach a kit list if more space is required) | |
| Water Activities | | Money: $ if wanted for Tuck Shop | |
| Hike | | Equipment: | |
| Crafts | | Food: | |
| Out trip | | Clothing: | |
| Campfire | | Other: Kit list to follow closer to camp | |
|  | | Kit list attached: Yes  No | |
| A detailed itinerary is attached: Yes  No | | |
| **If you require more information, please contact:** | | |
| Guider’s name: Melanie Moores | Guider’s name: Mackenzie Furey | |
| Phone number: 709-572-9907 | Phone number: 709-690-6275 | |
| E-mail: nl-camping@girlguides.ca | E-mail: nl-pc1@girlguides.ca | |