**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

|  |  |  |
| --- | --- | --- |
| **WHAT - Activity Information** | | |
| Activity/event/camp: St John First Aid & CPR | | Today’s date: 10/2/2023 |
| Unit(s): Chinook Area – Pathfinders & Rangers, minimum age 12 years | | |
| Responsible Guider: Chris Burton | | Cost (including GST/HST): $25 |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)  First aid information and practical activities and CPR with practice instructed by St. John’s | | |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)  Be more confident and prepared for emergencies | | |
| **WHEN** | | |
| Start date & time: 12/2/2023 at 8 am | End date & time: 12/3/2023 at 5 pm | |
| **WHERE** | | |
| Location/facility name: St John Ambulance | | Contact number: 403 327 2847 |
| Address: 1254 3 Avenue South Lethbridge AB  Street Address City/Town Prov Postal Code | | |
| Brief description of facility/site: classroom setting | | |
| For overnights, type of accommodation: | Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | |
| **WHO** | | |
| Number of children/youth expected: 5 | | |
| Minimum supervision ratios will be: 1:5 :  Supervisors : Girls  Mandatory minimum supervision ratios can be found in Safe Guide. | | |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  By Guiders attending the First Aid course | | |

|  |  |  |  |
| --- | --- | --- | --- |
| HOW – Transportation Information | | | |
| Parent/guardian will provide transportation to and from activity:  Yes  No | | | |
| Arrangements for transportation: | | | |
| Departure time and location: | | | |
| Return time and location: | | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | |
| Specific activities will include:  (Guiders – please list the different activities the girls will be doing) | | Girls will require the following:  (Guiders – please attach a kit list if more space is required) | |
| First Aid training | | Money: $ 25 | |
| CPR | | Equipment: pen/pencil | |
|  | | Food: lunch, snacks, water bottle | |
|  | | Clothing: appropriate for activities | |
|  | | Other: sweater if cool | |
|  | | Kit list attached: Yes  No | |
| A detailed itinerary is attached: Yes  No | | |
| **If you require more information, please contact:** | | |
| Guider’s name: Chris Burton | Guider’s name: | |
| Phone number: 403 382 1418 | Phone number: | |
| E-mail: any-chinooktraining@girlguides.ca | E-mail: | |