**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

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| **WHAT - Activity Information** | | |
| Activity/event/camp: Calgary Area Winter Camp | | Today’s date: 11/14/2023 |
| Unit(s): Various Units, 3rd Year Guides, Pathifnders and Rangers | | |
| Responsible Guider: Philippa Wagner | | Cost (including GST/HST): $50 |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)  A winter camp where Youth Members will have the chance to sleep outside and do some winter activities.  We will be encouraging everyone to try to sleep outside in tents with backup indoor sleeping spaces available.  Saturday will be filled with outdoor activities to enjoy the colder weather. | | |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)  Promote winter outdoor camping and activities, bridging between units, unit support in a winter  Camping Setting | | |
| **WHEN** | | |
| Start date & time: 1/26/2024 at 5:45pm | End date & time: 1/28/2024 at 1:30pm | |
| **WHERE** | | |
| Location/facility name: Camp Mockingbird | | Contact number: 403-932-2717 |
| Address: 283061 Hwy 40.  Street Address City/Town Prov Postal Code | | |
| Brief description of facility/site: Minimally Serviced Site. Buidlings with Propane Heating, Outhouse/No Running water and out of cell range within the Waiprous Area. Tent sites will be used however buildings will be available for emergencies as well as warm up during the day. | | |
| For overnights, type of accommodation: | Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | |
| **WHO** | | |
| Number of children/youth expected: 40 | | |
| Minimum supervision ratios will be: 1 : 7  Supervisors : Girls  Mandatory minimum supervision ratios can be found in Safe Guide. | | |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  Units will check in with their units frequently through th day and buddy system will be employed.  During the day, the Guides/Pathfinders/Rangers/Trex may be exploring the site alone without direct  Supervision. They will travel in a group and have clearly communicated boundaries for the site. | | |

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| HOW – Transportation Information | | | |
| Parent/guardian will provide transportation to and from activity:  Yes  No | | | |
| Arrangements for transportation: Bussing will be organized by the event | | | |
| Departure time and location: 5:45pm 2188 Brownsea Drive NW (Guide Center) | | | |
| Return time and location: 1:30pm 2188 Brownsea Drive NW (Guide Center) | | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | |
| Specific activities will include:  (Guiders – please list the different activities the girls will be doing) | | Girls will require the following:  (Guiders – please attach a kit list if more space is required) | |
| Outdoor Cooking on Stoves and Campfire | | Money: $ | |
| Snowshoeing | | Equipment: See Kit List | |
| Camp skills practice | | Food: See Kit List | |
| Team Building Activities | | Clothing: See Kit List | |
|  | | Other: | |
|  | | Kit list attached: Yes  No | |
| A detailed itinerary is attached: Yes  No | | |
| **If you require more information, please contact:** | | |
| Guider’s name: | Guider’s name: | |
| Phone number: | Phone number: | |
| E-mail: | E-mail: | |