**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

|  |  |  |
| --- | --- | --- |
| **WHAT - Activity Information** | | |
| Activity/event/camp: Ember Summer Camp June 30th- July 6th 2024 | | Today’s date: 12/19/2023 |
| Unit(s): Ember members | | |
| Responsible Guider: Joanne Cardinal | | Cost (including GST/HST): $450.00 |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)  This camp offers many activities like boating, swimming, hiking, outdoor cooking and camp challenges. | | |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)  To allow campers to build friendships away from home along the peaceful shores of Lac Bouchette at our Girl Guide camp. Campers will build strength and self esteem through swimming, boating, hiking, campfires, camp skills and camp challenges. | | |
| **WHEN** | | |
| Start date & time: 6/30/2024 at 10h30 | End date & time: 7/6/2024 at 13h | |
| **WHERE** | | |
| Location/facility name: Québec Girl Guide Camp | | Contact number: 514-566-3657 |
| Address: 240 Lac Bouchette Road Morin Heights Quebec J0R 1H0  Street Address City/Town Prov Postal Code | | |
| Brief description of facility/site: Tents on an established camp site with a covered marquee facility for cooking, dining and activities. Established waterfront for boating and swimming. | | |
| For overnights, type of accommodation: | Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | |
| **WHO** | | |
| Number of children/youth expected: 20 | | |
| Minimum supervision ratios will be: 1 : 5  Supervisors : Girls  Mandatory minimum supervision ratios can be found in Safe Guide. | | |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  Campers will be supervised by GGC volunteer leaders and trained program staff, throughout the week. While boating or swimming they will be supervised by licenced waterfront staff. | | |

|  |  |  |  |
| --- | --- | --- | --- |
| HOW – Transportation Information | | | |
| Parent/guardian will provide transportation to and from activity:  Yes  No | | | |
| Arrangements for transportation: None | | | |
| Departure time and location: Drop off time 10h30 June 30th 2024 in Parking lot 1 | | | |
| Return time and location: Pick up time 13h on July 6th 2024 in Parking lot 1 | | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | |
| Specific activities will include:  (Guiders – please list the different activities the girls will be doing) | | Girls will require the following:  (Guiders – please attach a kit list if more space is required) | |
| Nature Exploration | | Money: $ 10-20 for camp shop | |
| Camp Living Skills | | Equipment: See Kit List | |
| Outdoor Cooking and Preparation | | Food: Provided | |
| Camp Challenges | | Clothing: See Kit List | |
| Campfires | | Other: | |
| Crafts | | Kit list attached: Yes  No | |
| A detailed itinerary is attached: Yes  No | | |
| **If you require more information, please contact:** | | |
| Guider’s name: Joanne Cardinal | Guider’s name: | |
| Phone number: 514-566-3657 | Phone number: | |
| E-mail: | E-mail: | |