**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

|  |
| --- |
| **WHAT - Activity Information** |
| Activity/event/camp: Outdoor Experiences – TRCA Claireville Conservation Area  | Today’s date: 7/16/2024  |
| Unit(s):  |
| Responsible Guider:  | Cost (including GST/HST): $15.00  |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)An event for Sparks, Embers and Guides, including many activities throughout the day encouraging time outdoors. An opportunity for girls and Guiders alike to share in the Sisterhood of Guiding and to see the vast numbers of girls involved in our great organization. It is a fun weekend for all with new experiences and making new friends! |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)Complete program work related to Outdoor Activities and exploring. |
| **WHEN** |
| Start date & time: 10/26/2024 at 10:00am  | End date & time: 10/26/2024 at 3:00pm  |
| **WHERE** |
| Location/facility name: TRCA Claireville Conservation Area  | Contact number:  |
| Address: 8180 Regional Road 50 Brampton, ON L6T 0A6 Street Address City/Town Prov Postal Code |
| Brief description of facility/site: Claireville Conservation Area (CCA) is the largest natural setting of its kind, on the doorstep of four major GTA cities: Brampton, Mississauga, Toronto and Vaughan. The natural landscape of CCA boasts wetlands, valleys, forests, grasslands, and the west branch of the Humber River and its tributaries.  |
| For overnights, type of accommodation: | [ ]  Meeting hall [ ]  Camp Building [ ]  Tent [ ]  Hotel [ ]  Hostel [ ]  Other (please list):  |
| **WHO** |
| Number of children/youth expected: Maximum 30  |
| Minimum supervision ratios will be: 1 : 8 for Sparks and Embers; 1:15 for Guides, minimum 2 Guiders  Supervisors : GirlsMandatory minimum supervision ratios can be found in Safe Guide. |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  |

|  |
| --- |
| HOW – Transportation Information |
| Parent/guardian will provide transportation to and from activity: [ ]  Yes [ ]  No |
| Arrangements for transportation:  |
| Departure time and location:  |
| Return time and location:  |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. |
| Specific activities will include:(Guiders – please list the different activities the girls will be doing) | Girls will require the following:(Guiders – please attach a kit list if more space is required) |
| Owl Prowl | Money: $ n/a |
|   | Equipment: Provided |
|   | Food:  |
|   | Clothing: [GGC Paperwork (girlguides.ca)](https://www.girlguides.ca/WEB/ON/Adult_Members/ON/Camping/Outdoor_Experiences/GGC_Paperwork.aspx) |
|   | Other:  |
|   | Kit list attached: Yes [ ]  No [ ]  |
| A detailed itinerary is attached: Yes [ ]  No [ ]  |
| **If you require more information, please contact:** |
| Guider’s name:  | Guider’s name:  |
| Phone number:  | Phone number:  |
| E-mail:  | E-mail:  |