**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Toronto Island Camp | | | | | Today’s date: August 6, 2024 | |
| Unit Name(s): 93rd LEAP 2025 Unit + Various units | | | | | | |
| Council: | | | District or Administrative Community: Community 18 | | | |
| Responsible Guider: Victoria Holz | | | | | Cost (including GST/HST): $ $35 + Food and Ferry Ticket | |
| Activity Start | | Date: September 21, 2024 | | Activity End | | Date: September 22, 2024 |
| Time: 1pm | | Time: 11am |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  Come join us for a 1 night camp filled with camp skills and learning how to camp!  We will be meeting the groups at Ward Island for 1pm. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)* | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Snake Island | | | | | Contact number: | |
| Address: | Toronto ON M3B 1Z6 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Snake Island is near Wards Island. We will be at site number 1 and 4. | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 5.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Guiders will be present at all times - Embers and Guides will always travel in buddies. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: Each unit will be meeting the program team Wards Island (units are responsible for transportation costs). | | | | | | |
| Drop-off time: 1pm | | | | Drop-off location: Wards Island | | |
| Pick-up time: 11am | | | | Pick-up location: Wards Island | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ | | | | Equipment: | | |
| Food: | | | | Other: | | |
| Clothing: | | | | Kit list attached: Yes  No | | |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Victoria Holz | Guider’s name: Victoria Holz |
| Phone number: 416-456-7557 | Phone number: 416-456-7557 |
| E-mail: 3rdtorontotrex@gmail.com | E-mail: 3rdtorontotrex@gmail.com |