**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Around the World Day Camp | | | | | Today’s date: August 22, 2024 | |
| Unit Name(s): 61st Manitoba 2026 Trip Unit & Sparks, Embers, Guides, Pathfinders, Ranger, Trex Units | | | | | | |
| Council: Ontario | | | District or Administrative Community: | | | |
| Responsible Guider: Colette Gibney | | | | | Cost (including GST/HST): $ 35 | |
| Activity Start | | Date: Saturday, Feb. 22 | | Activity End | | Date: Saturday, Feb. 22 |
| Time: 10:00 | | Time: 3:00 |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  - spending time outdoors  - learning about Girl Guides and Girl Scouts throughout the world  - cooking on a fire | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)* | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Baxter Conservation Area | | | | | Contact number: 613) 489-3592 | |
| Address: | 7498 Carter Road, Kars, ON K0A 2E0 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: We will be spending most of the day outside, around the interpretive centre in the conservation area. There are bathrooms onsite, and a building for people to briefly warm up. | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 15 (lower ratios for younger age groups).  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Guiders will attend with their unit | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: | | | | Drop-off location: | | |
| Pick-up time: | | | | Pick-up location: | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ | | | | Equipment: Unbreakable bowl, cup, spoon, plate | | |
| Food: | | | | Other: | | |
| Clothing: Dress in layers and expect to be outdoors most of the day | | | | Kit list attached: Yes  No | | |

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| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Colette Gibney | Guider’s name: Katherine Boisvert |
| Phone number: 613-290-6084 | Phone number: 613-225-4980 |
| E-mail: guidescantravel@gmail.com | E-mail: katherineboisvert@ymail.com |