**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Jan 10 Vancouver Aquarium Sleepover | | | | | Today’s date: December 1, 2024 | |
| Unit Name(s): Multi-unit event hosted by West Coast Area Council | | | | | | |
| Council: West Coast | | | District or Administrative Community: n/a | | | |
| Responsible Guider: Diamond Isinger | | | | | Cost (including GST/HST): $ 92 | |
| Activity Start | | Date: Friday, January 10, 2025 | | Activity End | | Date: Sat, January 11, 2025 |
| Time: 6:15pm | | Time: 9:00am |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  Join us as we go under the sea for Girl Guide sleepovers. The experience includes on-site activities, admission, a light evening snack and a basic continental breakfast (dinner is not included), an overnight stay in the exhibits, lots of fun, and a souvenir crest. Younger youth and older youth will sleep in separate spaces, allowing us to offer earlier bedtimes for younger participants. All participants must bring their own basic overnight gear, including sleeping mat, sleeping bag, etc; please consult the kit list for a full list of what to pack. All participants must attend for the full duration from evening start to morning end; planned late arrival or early departure options are not offered. Note that cell phones or other network-enabled devices are NOT PERMITTED for youth participants of any age. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  Vancouver Aquarium staff will be present for various aspects of the event such as the hands-on 'wet lab' visit with sea creatures, answering youth questions as they explore the aquarium exhibits, etc. | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Vancouver Aquarium | | | | | Contact number: 778-655-9554 | |
| Address: | In Stanley Park, 845 Avison Way, Vancouver, BC V6G 3E2 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Local aquarium with exhibit space, theatre, wet lab, other amenities | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): Aquarium - participants bring their own bedding | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 5-7.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Youth will be supervised at a ratio of 1:5 for Sparks/Embers or 1:7 for Guides/Pathfinders/Rangers, with supervision provided by their own Unit Guiders throughout the event. Groups will be sleeping indoors throughout the aquarium exhibits in areas made available for our overnight use and assigned based on age of youth. The aquarium is closed to the public during these events and all participants on-site will be GGC members. Approximately 360 participants are expected per sleepover. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: | | | | Drop-off location: | | |
| Pick-up time: | | | | Pick-up location: | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ n/a - no purchasing available | | | | Equipment: See kit list | | |
| Food: Eat dinner before arrival | | | | Other: | | |
| Clothing: See kit list | | | | Kit list attached: Yes  No | | |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Your Child's Unit Guiders | Guider’s name: Diamond Isinger |
| Phone number: | Phone number: 778-882-1994 |
| E-mail: | E-mail: diamondisinger@gmail.com |