**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION |
| Name of activity: St John Babysitting Basics | Today’s date: January 4, 2025 |
| Unit Name(s):       |
| Council: Chinook Area | District or Administrative Community:       |
| Responsible Guider: Chris Burton | Cost (including GST/HST): $ 35.00 |
| Activity Start  | Date: April 22, 2025 | Activity End  | Date: April 22, 2025 |
| Time: 9:00 am | Time: 4:00 pm |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*Participiants learn basic skills to prepare them to deal with emergency situations plus general principles of caring for infants and young children.Basic first aid.1 day course |
| A detailed itinerary is attached: Yes [ ]  No [x]  |
| **Third Party Service Provider (TPSP) Activity Facilitators**List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*St John Babysitting Instructor |
| [ ]  A TPSP waiver is attached and required to be completed in order to participate. |
| Location Information |
| Location or facility name: St John Building | Contact number: 4033272222 |
| Address:  | 1254 3 Avenue South Lethbridge AB T1J 0J9 |
|  | Street Address City/Town Prov Postal Code |
| Brief description of facility/site: indoor building with classrooms and washrooms |
| For overnights, type of accommodation: [ ]  Meeting hall [ ]  Camp Building [ ]  Tent [ ]  Hotel [ ]  Hostel [ ]  Other (please list):       |
| Supervision |
| Minimum supervision ratios will be Supervisors 1 to girls 10.Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*Girls will be supervised by the St John instructor and a GGC Guider |
| Transportation Information |
| Parent/guardian/caregiver will provide transportation to and from activity: [x]  Yes [ ]  No |
| Arrangements for transportation: none |
| Drop-off time: 9:00 am | Drop-off location: St John Building |
| Pick-up time: 4:00 pm | Pick-up location: St John Building |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. |
| What to bring *(Not enough space? Attach kit list to this form)* |
| Spending money: $       | Equipment: pen or pencil and notebook |
| Food: lunch, snacks, water bottle | Other:       |
| Clothing: sweat shirt if cool | Kit list attached: Yes [ ]  No [x]  |

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| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Chris Burton | Guider’s name: Chris Burton |
| Phone number: 4033821418 | Phone number: 4033281418 |
| E-mail: any-chinookoperations@girlguides.ca | E-mail: any-chinookoperations@girlguides.ca |