**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION |
| Name of activity: Spring Fling, Spark Ember day camp | Today’s date: Jan 10, 2025 |
| Unit Name(s):       |
| Council: ON | District or Administrative Community: 9 |
| Responsible Guider:       | Cost (including GST/HST): $ 20 |
| Activity Start  | Date: May 10, 2025 | Activity End  | Date: May 10, 2025 |
| Time: Session 1: 9 am Session 2: 1 pm  | Time: Session 1: 12 pm Session 2: 4 pm |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*Come and enjoy a morning or afternoon of STEM activities outdoors at Adelaide Hunter Hoodless Homestead. We will be providing an exciting day of age-appropriate activities related to sceince, engineering/technology, math, art and music.  |
| A detailed itinerary is attached: Yes [ ]  No [x]  |
| **Third Party Service Provider (TPSP) Activity Facilitators**List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*N/A |
| [ ]  A TPSP waiver is attached and required to be completed in order to participate. |
| Location Information |
| Location or facility name: Adelaide Hunter Hoodless Homestead | Contact number: (519) 448-3873 |
| Address:  | 359 Blue Lake Rd St George ON N0E 1N0 |
|  | Street Address City/Town Prov Postal Code |
| Brief description of facility/site: A National Historic site with over 3 acres of land.  |
| For overnights, type of accommodation: [ ]  Meeting hall [ ]  Camp Building [ ]  Tent [ ]  Hotel [ ]  Hostel [ ]  Other (please list):       |
| Supervision |
| Minimum supervision ratios will be Supervisors 1 to girls 8.Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*Unit guiders are responsible for their own unit's ratio. Youth will remain with their unit for the entire event.  |
| Transportation Information |
| Parent/guardian/caregiver will provide transportation to and from activity: [x]  Yes [ ]  No |
| Arrangements for transportation:       |
| Drop-off time: Session 1: 8:45 am (event starts at 9 am)Session 2: 12:45 pm (event starts at 1 pm) | Drop-off location: Adelaide Hunter Hoodless Homestead |
| Pick-up time: Session 1: 12 pmSession 2: 4 pm | Pick-up location: Adelaide Hunter Hoodless Homestead |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. |
| What to bring *(Not enough space? Attach kit list to this form)* |
| Spending money: $ N/A | Equipment: day pack, rain coat, rain pants, sun hat, sun glasses, sunscreen, extra socks, hand sanitizer, bug repellent, refillable water bott.e |
| Food: nut-free snack | Other:       |
| Clothing: pants/shorts, t-shirt, sweater, socks, running or hiking shoes (closed-toe)dress for the weather | Kit list attached: Yes [ ]  No [x]  |

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| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name:       | Guider’s name:       |
| Phone number:       | Phone number:       |
| E-mail:       | E-mail:       |