**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Attache ta Tuque 2025! | | | | | Today’s date: Jan 15, 2025 | |
| Unit Name(s): Quebec Guide Units | | | | | | |
| Council: QC | | | District or Administrative Community: | | | |
| Responsible Guider: Nathalie Vaillancourt and Nadisha Hosein | | | | | Cost (including GST/HST): $ 160 | |
| Activity Start | | Date: Feb 14, 2025 | | Activity End | | Date: Feb 16, 2025 |
| Time: 7:30pm | | Time: 3:00pm |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  To enable the participants to learn new skills and make new friends while working on challenges as a team. Learn how to build a quinzee and fire in the snow. Participate in crafts indoors, go sledding and play broomball with manadatory helmet | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)* | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Centre Plein Air Estacade | | | | | Contact number: 450-246-3554 | |
| Address: | 64 13e Avenue, Ile aux Noix, QC J0J 1G0 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Rooms with bunkbeds. Common area for crafts and meals, kitchen, & bathrooms | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 7.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Girls will be sleeping in bunk beds. In separate rooms from the leaders. We will have 2 pavillions. Lion can accommodate 61 people and Pavillion Richelieu can accommodate 66 people.  Girls will be surpervised at all times during indoor and outdoor activities. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: Bus | | | | | | |
| Drop-off time: | | | | Drop-off location: | | |
| Pick-up time: | | | | Pick-up location: | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ N/A | | | | Equipment: See Kit List | | |
| Food: Will be provided | | | | Other: Helmet for outdoor activity | | |
| Clothing: See kit list | | | | Kit list attached: Yes  No | | |

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| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Nathalie Vaillancourt | Guider’s name: Nadisha Hosein |
| Phone number: 514-661-5284 | Phone number: 514-238-6634 |
| E-mail: vaillancourt\_nathalie@yahoo.ca | E-mail: sprinklesguides@gmail.com |