**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Among Friends Summer Camp | | | | | Today’s date: Feb 3, 2025 | |
| Unit Name(s): Various | | | | | | |
| Council: Ontario | | | District or Administrative Community: Community 4 | | | |
| Responsible Guider: Barb Robinson | | | | | Cost (including GST/HST): $ $550 | |
| Activity Start | | Date: August 25, 2025 | | Activity End | | Date: August 29, 2025 |
| Time: 9:30am | | Time: 1pm |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  The group will participate in outdoor team building activities, games, hikes,camp skills, swimming, archery and low ropes. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  Stevenson Summer camp staff, Stevenson Lifeguards. | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Stevenson Children's Camp | | | | | Contact number: (519) 268-7235 | |
| Address: | 5081 Gore Rd Dorchester ON N0L 1G4 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Established camp facility with indoor washrooms and sleeping cabins, as well as outdoor space for tenting | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 6.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Youth will be supervised on site at all times. Guiders will sleep in the Guider's rooms in the cabins or in adult tents next to the youth tents. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: 9:30am | | | | Drop-off location: Stevenson Camp | | |
| Pick-up time: 1pm | | | | Pick-up location: Stevenson Camp | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ | | | | Equipment: | | |
| Food: | | | | Other: | | |
| Clothing: | | | | Kit list attached: Yes  No | | |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Barb Robinson | Guider’s name: Barb Robinson |
| Phone number: 519 671 5600 | Phone number: 519 671 5600 |
| E-mail: bbr.robinson@sympatico.ca | E-mail: bbr.robinson@sympatico.ca |