**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

|  |
| --- |
| ACTIVITY INFORMATION |
| Name of activity: Thinking Day Sing Ontario Sing | Today’s date: February 10, 2025 |
| Unit Name(s): Community 23 |
| Council: Ontario | District or Administrative Community: 23 |
| Responsible Guider: Shelli Sachs | Cost (including GST/HST): $ 0.00 |
| Activity Start  | Date: February 22,2025 | Activity End  | Date: February 22, 2025 |
| Time: 1130 | Time: 130 |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*Participants will earn their Sing Ontario Sing 2025 crest which each unit is to purchase on their own.  |
| A detailed itinerary is attached: Yes [ ]  No [x]  |
| **Third Party Service Provider (TPSP) Activity Facilitators**List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*      |
| [ ]  A TPSP waiver is attached and required to be completed in order to participate. |
| Location Information |
| Location or facility name: Camp Samac  | Contact number: (905) 260-3482 |
| Address:  | 275 Conlin Rd E, Oshawa, ON L0B 1J0 |
|  | Street Address City/Town Prov Postal Code |
| Brief description of facility/site: Boy Scout camp |
| For overnights, type of accommodation: [ ]  Meeting hall [ ]  Camp Building [ ]  Tent [ ]  Hotel [ ]  Hostel [ ]  Other (please list):       |
| Supervision |
| Minimum supervision ratios will be Supervisors 1 to girls 5.Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*Each unit to supply enough ratio for their units, Trefoil will also be available to help with ratio and supervision. Upon check in each unit will receive Community 23 labels with ACL's phone number. While at the sing along Units are asked to sit together with Trefoil, Pathfinders, and Rangers will be asked to spread amongst units to help with songs and supervision. Units to gather in parking lot and one guider to checkin at check in table. At the end of the event Guiders to dismiss their own unit from the parking lot.  |
| Transportation Information |
| Parent/guardian/caregiver will provide transportation to and from activity: [x]  Yes [ ]  No |
| Arrangements for transportation:       |
| Drop-off time: 1130am | Drop-off location: Parking lot,  |
| Pick-up time: 1:30 pm | Pick-up location: Parking lot, |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. |
| What to bring *(Not enough space? Attach kit list to this form)* |
| Spending money: $ 0.0 | Equipment: none |
| Food: none | Other: full uniform is requested |
| Clothing: full uniform and warm outdoor clothing | Kit list attached: Yes [ ]  No [x]  |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: unit to fill in | Guider’s name: unit to fill in |
| Phone number: unit to fill in | Phone number: unit to fill in |
| E-mail: unit to fill in | E-mail: unit to fill in |