**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Get Ready for Leap | | | | | Today’s date: February 14, 2025 | |
| Unit Name(s): | | | | | | |
| Council: ON | | | District or Administrative Community: C38 | | | |
| Responsible Guider: Charlene Connelly | | | | | Cost (including GST/HST): $ 100,00 girl  $35 adult | |
| Activity Start | | Date: Friday June 6, 2025 | | Activity End | | Date: Sunday June 8,2025 |
| Time: 7.00 pm | | Time: noon |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  Are you ready for LEAP? Grab your camping gear and join us for a weekend of outdoor activities and games at Cold Creek conservation area. This is a great opportunity to get to know your fellow LEAP participants, practice some camp skills, check your LEAP readiness, and learn from each other. Activities will likely include tent skills, archery, climbing and team building challenges. Assorted craft supplies will be on hand for ad hoc swaps/crafting.  Please note that participants will not be allowed to participate in the climbing and team building challenge activities without a medical note from their doctor if they have any of the following conditions: pregnancy, transplant recipient, atlantoaxial instability, abdominal organ enlargement, active orthopedic problem, cardiac disease, any condition that a physician has determined creates a significant limitation for physical activity. Please contact the event planner if further information is required or to request accommodations.  Participants are asked to bring their full LEAP personal gear, packed (to the best of their ability) as proposed for LEAP, to this camp. We will do a gear check at 11 am on Sunday morning – this really helps to iron out the gremlins before the big one. Parents and guardians are welcome to join us for the gear check.  All meals and snacks are provided. You have to bring your tent, sleeping bag and mess kit. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  King Township Community Services Dept (Cold Creek) staff will facilitate the archery, climbing and teambuilding challenge activities on Saturday. There may be male staff facilitating, Safe Guide rules will be followed in this regard. | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Cold Creek Conservation area, | | | | | Contact number: 905 833 5321 | |
| Address: | 14125 11th Concession, Nobleton, ON L0G 1T0 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Conservation area operated by the King Township with a picnic shelter, flush toilets, and a 2 storey heated building with a common area and a kitchen.  The main gates are open from 8:30am to 4:30pm 7 days a week. They are locked overnight. | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 7 (guides and pathfinders).  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Each Leap patrol is responsible for maintaining supervision ratio at all times. Each unit must have a designated first aider and first aid kit.  This is a practice camp for LEAP - everyone will be sleeping in tents. guiders will be in separate tents close to their guides/pathfinders. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: Each unit must arrange own transportation | | | | | | |
| Drop-off time: Friday afternoon from places pre-dertermined by units | | | | Drop-off location: Friday afternoon from places pre-dertermined by units | | |
| Pick-up time: Sunday from places pre-dertermined by units | | | | Pick-up location: Sunday from places pre-dertermined by units | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ None | | | | Equipment: tents, mess kits | | |
| Food: None | | | | Other: | | |
| Clothing: Per kit list | | | | Kit list attached: Yes  No | | |

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| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Charlie Connelly | Guider’s name: Charlie Connelly |
| Phone number: 647 655 2355 | Phone number: 647 655 2355 |
| E-mail: 2ndthornhillguides@gmail.com | E-mail: 2ndthornhillguides@gmail.com |