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Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ACTIVITY INFORMATION | | | | | | |
| Name of activity:   **Green Mania Ottawa 2025** | | | | | Today’s date:  2025-03-04 | |
| Unit Name(s):   various | | | | | | |
| Council:    ON | | | District or Administrative Community:      29 | | | |
| Responsible Guider:  Margaret Grohmann | | | | | Cost (including GST/HST): $ 45.20 | |
| Activity Start | | Date: Sep 26, 2025 | | Activity End | | Date: Sep 28, 2025 |
| Time:  7 pm | | Time: 11 am |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*    A camp to meet other Pathfinders, explore elements of camping, try known activities, and try new activities. | | | | | | |
| A detailed itinerary is attached: Yes ☐ No X | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)* | | | | | | |
| ☐ A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name:  Apple Hill Scout Reserve | | | | | Contact number: | |
| Address: | 18739 Kenyon Concession Road 2, Apple Hill, ON K0C 1B0 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site:   Scout campsite | | | | | | |
| For overnights, type of accommodation: ☐ Meeting hall ☐ Camp Building X Tent ☐ Hotel  ☐ Hostel ☐ Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors   1    to girls   8   .  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*   Pathfinders will be encouraged to buddy up. Guiders will check up on buddies.  Overnight, Pathfinders will sleep in their own tents. Guiders will sleep in separate tents. Guiders will let Pathfinders know the overnight process that their unit will follow. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity: X Yes ☐ No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: | | | | Drop-off location: | | |
| Pick-up time: | | | | Pick-up location: | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ | | | | Equipment: | | |
| Food: | | | | Other: | | |
| Clothing:  appropriate to the weather | | | | Kit list attached: Yes ☐ No X | | |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Margaret Grohmann | Guider’s name: |
| Phone number:  613-443-5187 | Phone number: |
| E-mail:  LimogesGuiderKiwi@gmail.com | E-mail: |