****

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

| ACTIVITY INFORMATION | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Name of activity:   Pink PJs | | | | | Today’s date: 2025-02-21 | |
| Unit Name(s):    various Spark units | | | | | | |
| Council:      ON | | | District or Administrative Community:      29 | | | |
| Responsible Guider:   Wendy Dawson | | | | | Cost (including GST/HST): $ 28.25 | |
| Activity Start | | Date:  May 23, 2025 | | Activity End | | Date:  May 24, 2025 |
| Time:   7 pm | | Time:     9 am |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  This is a fun filled Spark sleepover in-tents!    Sparks attending this event will be potentially experiencing many firsts with their first sleepover, first time in a tent, and first time at a large overnight event.    All meals and snacks will be supplied. | | | | | | |
| A detailed itinerary is attached: Yes ☐ No ☐ | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)* | | | | | | |
| ☐ A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Alfred Taylor Recreation Center | | | | | Contact number:    (613) 489-3975 | |
| Address: | [2300 Community Way, North Gower ON K0A2T0](https://www.bing.com/ck/a?!&&p=599262c2953fdb70b4337c04efa885cdc987565aa8c892bb8b7779b2322c9d78JmltdHM9MTc0MDA5NjAwMA&ptn=3&ver=2&hsh=4&fclid=0815b08e-8648-642f-30d4-a2e487e265f2&u=a1L21hcHM_Jm1lcGk9MTIzfn5Vbmtub3dufkFkZHJlc3NfTGluayZ0eT0xOCZxPUFsZnJlZCUyMFRheWxvciUyMFJlY3JlYXRpb24lMjBDZW50cmUmc3M9eXBpZC5ZTjEyMjZ4Nzc4NTEzMDQyJnBwb2lzPTQ1LjEzMDE2MTI4NTQwMDM5Xy03NS43MTA4Njg4MzU0NDkyMl9BbGZyZWQlMjBUYXlsb3IlMjBSZWNyZWF0aW9uJTIwQ2VudHJlX1lOMTIyNng3Nzg1MTMwNDJ-JmNwPTQ1LjEzMDE2MX4tNzUuNzEwODY5JnY9MiZzVj0xJkZPUk09TVBTUlBM&ntb=1) | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site:      recreation centre | | | | | | |
| For overnights, type of accommodation X Meeting hall ☐ Camp Building ☐ Tent ☐ Hotel  ☐ Hostel ☐ Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors   1    to girls   5   .  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*    Sparks will be encouraged to be with a buddy at all times. Guiders will supervise buddies.  At night, Sparks will sleep in their own tents and Guiders will sleep in separate tents. Guiders will watch and listen for night activity. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity: X Yes ☐ No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time:   6:30 to 7:00 pm | | | | Drop-off location: see attached map | | |
| Pick-up time:    9:00 am | | | | Pick-up location:  see attached map | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ | | | | Equipment: | | |
| Food: | | | | Other: | | |
| Clothing: | | | | Kit list attached: Yes X No ☐ | | |

| **For more info before the activity:** | **Contact information during the activity:** |
| --- | --- |
| Guider’s name: Wendy Dawson | Guider’s name: |
| Phone number:  613 864 5580 | Phone number: |
| E-mail: wendy.dawson.ggc@gmail.com | E-mail: |