**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Tekarama 2025 - Elemental | | | | | Today’s date: April 8 2025 | |
| Unit Name(s): Guide Level Units | | | | | | |
| Council: Ontario | | | District or Administrative Community: 9 | | | |
| Responsible Guider: | | | | | Cost (including GST/HST): $ 60 | |
| Activity Start | | Date: June 20 2025 | | Activity End | | Date: June 22 2025 |
| Time: 7:00pm | | Time: 11:00am |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  Guides level TEKARAMA. The Theme is Elemental - Earth /Wind / Fire / Water The activities will include creek water study, fire building and fire starting, outdoor games, crafts, meals, and latrines (bathrooms). There will be tent camping only (units are responsible for providing their own tents). | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  N/A | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Camp Tekahionwake | | | | | Contact number: | |
| Address: | 243 GrandRiver St North Paris ON N3L 2N9 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Year-round camp, pond, expansive forest for exploring, indoor space for cooking and first aid. | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 7.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Youth will remain with their unit guiders on Friday evening for a large group game, craft, and campfire. Youth will sleep in tents both Friday and Saturday nights with the youth from their units. Their Unit Guiders' tents will be in close proximity. Youth will be organized into different Patrols for program on Saturday and will be supervised by Guiders from other units, unless specific Guider is required for accessibility accomodations. Youth will use a buddy system for using lattes and moving around the site without the group. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: 7:00pm June 20 2025 | | | | Drop-off location: TBD - close to Camp Teka | | |
| Pick-up time: 11:00am June 22 2025 | | | | Pick-up location: TBD - close to Camp Teka | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ 0 | | | | Equipment: | | |
| Food: provided | | | | Other: kit list to follow | | |
| Clothing: dress for the weather | | | | Kit list attached: Yes  No | | |

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| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: | Guider’s name: |
| Phone number: | Phone number: |
| E-mail: | E-mail: |