**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: Outdoor Fun Day | | | | | Today’s date: May 27, 2025 | |
| Unit Name(s): Chinook Area | | | | | | |
| Council: Chinook Area | | | District or Administrative Community: | | | |
| Responsible Guider: Wanda Brooks | | | | | Cost (including GST/HST): $ 0 | |
| Activity Start | | Date: Sept 27, 2025 | | Activity End | | Date: Sept 27, 2025 |
| Time: 10:00 am | | Time: 3:00 pm |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  Outdoor Fun Day for Guides, Pathfinders, Rangers and Guiders. Sessions: Camping skills, outdoor cooking, nature discovery,crafts, sisterhood activities , games and campfire. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  n/a | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Camp Okeekun | | | | | Contact number: Responsible Guider 1-403-489-1705 | |
| Address: | #3 Secondary Highway 811(SE 24–9–26 W4th) Fort McLeod ,Alberta ,Canada. | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: Girl Guides of Canada- Chinook Area -Camping Property - tenting site with a shelter, outdoot lats | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 5.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Guiders will provide suoervision and teaching at each station and a Guider will support each group | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: | | | | | | |
| Drop-off time: 10:00 am Sept 27,2025 | | | | Drop-off location: Camp Okeekun | | |
| Pick-up time: 3:00 pm Sept 27,2025 | | | | Pick-up location: Camp Okeekun | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ 0 | | | | Equipment: water bottle (labelled with name) | | |
| Food: none - lunch and snacks provied | | | | Other: backpack or bag for personal belongings and for any take home items | | |
| Clothing: Dress for the weather conditions | | | | Kit list attached: Yes  No | | |

|  |  |
| --- | --- |
| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Wanda Brooks | Guider’s name: |
| Phone number: 1-403-489-1705 | Phone number: |
| E-mail: ANY-chinookcamping@girlguides.ca | E-mail: |