

**Guiders – Keep this form and submit as part of the [Safe Guide Retention Package](#).**

Activities are organized according to Girl Guides of Canada's Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.GirlGuides.ca).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

ACTIVITY INFORMATION			
Name of activity: Spooky Stem Challenge Day		Today's date: June 14, 2025	
Unit Name(s): 61st New York 2026			
Council: ON		District or Administrative Community: 31/TRIP	
Responsible Guider: Rebecca Mainville		Cost (including GST/HST): \$ 25	
Activity Start	Date: October 4, 2025	Activity End	Date: October 4, 2025
	Time: 9am		Time: 3pm
<b>List of planned activities:</b> <i>(Not enough space? Attach an activity plan to this form)</i> <ul style="list-style-type: none"> <li>- group games</li> <li>- Making treats</li> <li>- Stem activities</li> <li>- Quiet space</li> <li>- Lunch provided</li> </ul>			
A detailed itinerary is attached: Yes    No X			
<b>Third Party Service Provider (TPSP) Activity Facilitators</b> List all TPSPs that will be present during the activity and what services they will provide. <i>(Not enough space? Attach another page to this form)</i>			
A TPSP waiver is attached and required to be completed in order to participate.			
LOCATION INFORMATION			
Location or facility name: Oakwood Community Centre		Contact number: 705-627-0712	
Address: 290 Park St, Victoria Harbour ON L0K 2A0			
Street Address		City/Town	Prov      Postal Code

Brief description of facility/site: Community Centre	
For overnights, type of accommodation: Meeting hall    Camp Building    Tent    Hotel Hostel    Other (please list):	
<b>SUPERVISION</b>	
Minimum supervision ratios will be Supervisors <u>1</u> to girls 8.	
Mandatory minimum supervision ratios can be found in <a href="#">Safe Guide</a> .	
<p>How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. <i>(Not enough space? Attach another page to this form)</i></p> <ul style="list-style-type: none"> <li>- leaders in charge of own unit</li> <li>- Activities lead by pathfinders/rangers</li> <li>- Youth will be split into groups</li> </ul>	
<b>TRANSPORTATION INFORMATION</b>	
Parent/guardian/caregiver will provide transportation to and from activity: <input checked="" type="checkbox"/> Yes    No	
Arrangements for transportation:	
Drop-off time:	Drop-off location:
Pick-up time:	Pick-up location:
<p><b>Drivers must ensure that owner of a vehicle has appropriate insurance.</b> Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity.</p>	
<b>WHAT TO BRING</b> <i>(Not enough space? Attach kit list to this form)</i>	
Spending money: \$ 0	Equipment: indoor shoes (weather dependent), reusable water bottle
Food: none	Other:
Clothing: uniform shifts	Kit list attached: Yes    No <input checked="" type="checkbox"/>

<b>For more info <u>before</u> the activity:</b>	<b>Contact information <u>during</u> the activity:</b>
Guider's name: Rebecca Mainville	Guider's name: Rebecca Mainville
Phone number: 7056270712	Phone number: 705-627-0712

E-mail: <a href="mailto:beccamainville@gmail.com">beccamainville@gmail.com</a>	E-mail: <a href="mailto:beccamainville@gmail.com">beccamainville@gmail.com</a>