**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any needs or disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please keep this sheet for your information!**

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| ACTIVITY INFORMATION | | | | | | |
| Name of activity: 2025 Edmonton Elks Game and Sleepover | | | | | Today’s date: 18/08/2025 | |
| Unit Name(s): Sparks, Embers, Guides, Pathfinders, Rangers & Trex from Edmonton and surrounding areas | | | | | | |
| Council: ANY | | | District or Administrative Community: Edmonton Area | | | |
| Responsible Guider: Leanne Hemphill | | | | | Cost (including GST/HST): $ 30.00 | |
| Activity Start | | Date: September 27/2025 | | Activity End | | Date: September 28/2025 |
| Time: 3:00 p.m. | | Time: 8:30 a.m. |
| **List of planned activities:** *(Not enough space? Attach an activity plan to this form)*  This is a joint event with Scouts Canada. There will be Scouting youth and leaders sleeping over at the event.  Youth will meet with their units at Commonwealth Stadium (or will travel with their unit to the game via public transit).  We will watch the Elks play against the Saskatchewan Roughriders. Following the game, units will assemble their tents right at field level. Members will have an opportunity to run the field and toss some footballs, watch a movie, and enjoy a snack. There will be no breakfast provided at the event this year. | | | | | | |
| A detailed itinerary is attached: Yes  No | | | | | | |
| **Third Party Service Provider (TPSP) Activity Facilitators**  List all TPSPs that will be present during the activity and what services they will provide. *(Not enough space? Attach another page to this form)*  The Edmonton Elks organization is hosting this event and they provide security during the overnight portion of the event. | | | | | | |
| A TPSP waiver is attached and required to be completed in order to participate. | | | | | | |
| Location Information | | | | | | |
| Location or facility name: Commonwealth Stadium | | | | | Contact number: 780-893-3830 Leanne's cell | |
| Address: | 11000 Stadium Road NW, Edmonton AB T5H 4E2 | | | | | |
|  | Street Address City/Town Prov Postal Code | | | | | |
| Brief description of facility/site: With a seating capacity for 56,400 fans and home of the Edmonton Elks Football Club, Commonwealth Stadium is an excellent venue for world-class events including major sports events and concerts. This 42 acre complex is just minutes from the city centre and promises an unforgettable experience for everyone. We will be staying in tents on the Elks field level following the game. The Girl Guides and Scouts will have separate areas of the field for sleeping. | | | | | | |
| For overnights, type of accommodation:  Meeting hall  Camp Building  Tent  Hotel  Hostel  Other (please list): Football Stadium | | | | | | |
| Supervision | | | | | | |
| Minimum supervision ratios will be Supervisors 1 to girls 5.  Mandatory minimum supervision ratios can be found in [Safe Guide](https://mbr.girlguides.ca/Documents/MZ/SafeGuide/SafeGuide.pdf). | | | | | | |
| How will girl be supervised during the activity? For overnight include information about where girls and Guiders be sleeping and how girls will be supervised overnight. *(Not enough space? Attach another page to this form)*  Each unit in attendance will be responsible for providing their own ratio and first aider according to Safe Guide rules. There will also be one event first aider. | | | | | | |
| Transportation Information | | | | | | |
| Parent/guardian/caregiver will provide transportation to and from activity:  Yes  No | | | | | | |
| Arrangements for transportation: To be arranged by the unit; public transit or parent drop off at Commonwealth Stadium. | | | | | | |
| Drop-off time: To be communicated by unit. Gear drop off takes place between 3:00 - 4:00. Kickoff is at 5:00 p.m. | | | | Drop-off location: To be communicated by unit. | | |
| Pick-up time: 8:30 a.m. | | | | Pick-up location: Gate 2, Commonwealt Stadium | | |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. | | | | | | |
| What to bring *(Not enough space? Attach kit list to this form)* | | | | | | |
| Spending money: $ Optional for food purchases at the game | | | | Equipment: Kit list distributed by each unit | | |
| Food: n/a | | | | Other: n/a | | |
| Clothing: See kit list | | | | Kit list attached: Yes  No | | |

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| **For more info before the activity:** | **Contact information during the activity:** |
| Guider’s name: Leanne Hemphill | Guider’s name: Your Name |
| Phone number: 780-893-3830 | Phone number: Your Number |
| E-mail: leanne.hemphill@gmail.com | E-mail: Your Email |